



City of San Bruno Community Preparedness Committee

Minutes November 15, 2018

Call to Order: Meeting called to order at 6:30 pm

1. ROLL CALL	<u>Present</u>	<u>Absent</u>
<u>Committee Members:</u>		
George Peponis: Chair	X	
Malcolm Robinson: Vice Chair	X	
Ron LaPedis: Member	X	
Janet Lutus: Member	X	
Trisha Howard: Member		X
<u>Ex-Officio Members</u>		
Brian Molver: OES District Coordinator		X
Walt Long: S.B. Amateur Radio Volunteer Liaison	X	
Doug Kunze: Red Cross	X	
<u>Staff Members</u>		
Dave Cresta: Fire Chief		X
Gage Schlice: Fire Emergency Manager	X	
Troy Ledsoma: Police	X	
<u>Council Liaison</u>		
Marty Medina		X

2. REVIEW OF AGENDA

Agenda was reviewed and approved.

3. APPROVAL OF MINUTES

Reviewed and approved October with corrections Meeting Minutes.

4. **UNFINISHED BUSINESS**

- Calendar of events:
 1. Committee Annual Report Due 2019
 2. Coffee with a cop Nov 29, 2018 @ Bayhill Starbucks 10-12:00pm
 3. January 2nd Blood drive at Station 51

OUTREACH

- Bay Area Parent Magazine, pay for add in SMC Alert
- SMC Alert Auto enroll announcement. SB 821 Information to follow
 - Follow up before we present to counsel
- DHS Alert system
- Shelter creek newsletter SMC Alert posted
 - Needs approval by committee before posting
- Janet volunteers to place flyers in shelter creek for SMC Alert and CERT
 - Motion to let Janet place flyers at shelter creek
- Replace flyers at Library, Fire Station, and City Hall

5. **STAFF REPORTS**

Fire – The Fire Department send E51 to the fires up near Chico, staffed with a Captain and 3 Firefighters

Finished our Fall CERT Class

Promoted Scott Waldvogel to Battalion Chief and Ryan Hartman to Captain. Still need to hire 1 more to fill behind, currently in backgrounds

Crestmoor Canyon clean up. We received a Grant to work on clean up

EOC staffing. Employees populate the EOC and have taken training prior working here at San Bruno or are currently taking training

Police – The Police Department has acquired new Kenwood portable radios for all police personnel. These radios are excellent because the batteries last for several shifts.

The Police Department participated in a lockdown drill at Capuchino High School today.

The Police Department issued all of our personnel N95 masks following the wildfires that previously occurred in Napa and Sonoma Counties. Many of our personnel are using the masks now.

The Police Department has had several people retire this year and we have hired several new people. We are busy training newly promoted personnel and personnel that have applied for intra-departmental assignments. (Corporal, SWAT, Motor Officer. Detective, DEA Task Force Officer)

Human Resources will be opening a Digital Evidence Officer recruitment in a few days. This person is responsible for managing the police department's body worn and in-car cameras.

6. COMMITTEE REPORTS

Radio Club – Last meeting had officer nominations. No one wanted the title so Walt is it for another year.

Attended CERT Communicator meeting and will have simplex drill in spring time. Need to get HF Antenna up if we want to participate and updating Radio's. Need new batteries for Radios.

OES – None

CERT – Fall class of CERT, Radio Club was invited and gave a little info about the club. Do we want radio club to come and give info during the CERT class? If so please give us a few weeks to prepare.

Red Cross – 5 Fire responses, 5 people sent to help with wildfire in Butte County. 1700 people in shelters up there.

“SafeandWell.com” can go on and register during a disaster.

- 4000 Registered
- over 40,000 searches
- 500 matches

Events

- Center for independent living event at the senior center
 - o 150 attended
 - o 40 people signed up to get smoke alarms
- Participated in state wide health and medical exercise. Nerve gas exposure. CHEMPACK deployment
- Doug Kunze got promoted to Community Engagement Partnership

7. NEW BUSINESS

- Annual Report will be done by Ron and will need photos and other info related
- Elected terms to be served from January to December
- Elections for Chair and Vice Chair need to be done
- Swearing in of members. Members will go visit the city clerk to be sworn in.
- January 2019, new CPC Liaison Vice Mayor Davis

8. **Agenda Building**

- SMC Alert follow-up
- Building annual report
- Next Meeting, Thursday, December 20, 2018
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9. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

- Bill Cactus, Resident of San Bruno. Civil Engineer, worked for Government and Muni in San Francisco. Wants to be part of committee if a spot opens up.

- Review add for Shelter Creek SMC Alert and CERT for publication. Pass it on to Chief Cresta for review.

10. **ADJOURNMENT**

The meeting was adjourned at 07:35pm